

Maharashtra University of Health Sciences, Nashik

TEACHERS FOR NON-NURSING COURSES (PART-TIME / EXTERNAL FACULTY)

All details must be available with college regarding Qualifications

Name of College: Dr. Panjabrao Deshmukh Nursing Institute, Amravati

Course-B.Sc. NURSING / P.B.B.Sc. NURSING / M.Sc. NURSING

Academic Year 2026-2027

College Code: 155104

Sr. No.	Subject	Name of the Teachers	Post	Qualification	Presently Working Institute	Signature
1.	English	Mrs Alka Bhramnkar	External Faculty	MA- Eng, B.Ed	Dr PDNI	
		Ms. Maseera Khan			Dhanwantari Inst	
2.	Anatomy	Dr Vivek Alatkhar		BAMS	Dr PDNI	
3.	Physiology	Dr Sakshi Vinchurkar		BAMS	Dr PDNI	
4.	Sociology	Mr. Sandip Gawaie		MA Socio.	Dr PDNI	
5.	Psychology	Mr. Sandip Gawaie		MA Socio.	Dr PDNI	
6.	Biochemistry	Dr Rugveda Gawande		BHMS	Dr PDNI	
7.	Nutrition & Dietetics	Dr Sakshi Vinchurkar		BAMS	Dr PDNI	
8.	Health Nursing Informatics and	Ms. N Khan		M Sc Com.		
9.	Microbiology	Dr. Shilpa Lokhande		Ph D Micro	SGBAU	
10.	Statistics	Mr. Shubham Gawande		M Sc Ssta	Dr PDNI	
11.	Pathology & Genetics	Dr Rajesh Ingole		MD Patho	Dr PDNI	
12.	Forensic Nursing	Dr Wasnik		MD - PSM	Dr PDMMC	
13.	Any other Clinical Discipline	Dr. P Somvanshi		MD - Medicine	Dr PDNI	
14.	Physical Education	Mr. Sanjay Watane		BP Ed	DR PDMMC	

**The above teachers should have postgraduate qualification with teaching experience in respective discipline. 50% of non-nursing courses/subjects should be taught by the nursing faculty. However, it will be supplemented by external faculty who are doctors or faculty in other disciplines having Post Graduate qualification in their requisite course. Nursing faculty who teach these courses shall be examiners for the concern subject. The above teachers should have postgraduate qualification with teaching experience in respective area.


Note:-

- Minimum 1M.Sc.(Nursing) faculty for each specialty i.e. Medical Surgical Nursing , Child Health Nursing, Obstetrics & Gynae. Nursing, Community Health Nursing & Mental Health is required for basic programme.
- Part time nursing faculty will not be counted for calculating total number of faculty required for a College.
- Irrespective of number of admissions, all faculty positions (Lecturer to Professor) must be filled.
- For M.Sc.(N) programme appropriate number of M.Sc. faculty in each specialist be appointed subject to the condition that total number of teaching faculty ceiling is maintained.
- All nursing teachers must possess a basic University or equivalent qualification .They shall be registered under the Maharashtra State Nursing Registration Act, 1966.
- Nursing faculty in Nursing College except tutor / clinical instructors must possess the requisite recognized post graduate qualification in nursing subjects.
- All teachers of nursing other than Principal and Vice-Principal should spend at least 4 hours in the clinical area for clinical teaching and / or supervision of care every day.

Here by declare all relevant document uploaded are clear and visible on web site & are true as per my knowledge & belief

Any Other, Please Specify: -

Date:-


 Dean/ Principal Stamp & Signature
 Dr. Panjabrao Deshmukh
 Nursing Institute, Amravati

TEACHERS FOR NON NURSING COURSES (PART-TIME/EXTERNAL FACULTY)

Name of the college: Dr. Panjabrao Deshmukh Nursing Institute, Amravati

Course: B.Sc. Nursing/P.B.B.Sc Nursing/ M.Sc. Nursing

Academic Year: 2025 - 2026

College Code:



Sr. no	Name of the teacher	Subject	Course	Hour allotted	Post	Qualification	Present working institute
1	Mrs. Alka Bhramnkar Ms. Maseera Khan	English English	Bsc PBBSc	40 60	Guest Lecturer -	MA English , B.ed , PhD perusing	Clock Hour Basis
2	Dr. Sakshi Jinturkar	Nutrition & Dietetics	BSc PBBSc	80 30	Clinical Administrator	Homeopathy	Dhanwantari Hospital Amravati
3	Mr. Sandip Gawaie	Sociology	BSc PBBSc	50 50	Guest Lecturer	MA Sociology M PHILL	Clock Hour Basis
4	Dr. Rughveda Gawande	Biochemistry	PBBSc	30	-	BHMS,MD	Private practitioner
5	Dr. Shilpa Lokhande	Microbiology	BSc PBBSc	60 60	Assistant Professor	MSc Microbiology PhD	Sant Gadge Baba University, Amravati
6	Dr. Rajesh Ingole	Pathology & Genetics	BSc	40	Chief Pathologists Consultant Clinical Administrator	MD Pathology	Dr. Hedgewar Hospital Amravati
7	Dr. Subodh Niwane	Bio Physics	PBBSc	30	Associate Professor	MSc Biophysic PHd	Dr. PDMMC Amravati
8	Dr. Vivek P. Alatkhar	Anatomy/Phy siology	BSc	100	Private Practioner	B.AMS.	Clock Hour Basis
9	Mr. Shubham Gawande	Statistics	MSc	60	-	M.sc Statistics	Clock Hour Basis

V.P. 02/02/26
Principal
Principal

DR. PANJABRAO DESHMUKH NURSING INSTITUTE, AMRAVATI

CIRCULAR



To

All Guest Faculty Members

Subject: Appointment Procedure, Rules & Regulations for Guest Faculty

Dear Sir/Madam,

A copy of the Rules and Regulations for Guest Faculty has been submitted to you. All Guest Faculty members are requested to strictly adhere to these rules and instructions throughout the Academic Year 2025-2026.

Sr. no	Name of guest faculty	Subject	Signature
1	Dr. Rajesh Ingole	Pathology & Genetics	
2	Mr. Sandip Gawai	Sociology	
3	Dr. Niwane	Biophysics	
4	Dr. Sakshi Jinturkar	Nutrition & Dietetics	
5	Dr. Rughveda Gawande	Biochemistry	
6	Dr. Shilpa Lokhande	Microbiology	
7	Dr. Vivek Alatar	Anatomy & Physiology	
8	Mrs. Alka Barambhar	English	
9	Mr. Shubham Gawande	Statistics	

15/10/25
Prof. Mahima Alekar
Secretary
Academic Council
Dr. PDNI Amt.

15/10/25
Principal
Principal
Dr. Panjabrao Deshmukh
Nursing Institute, Amravati

APPOINTMENT PROCEDURE, RULES AND REGULATIONS FOR THE GUEST FACULTY

These rules and regulations shall be made applicable to the guest faculty of Dr. PDNI Amravati, appointed on clock hour basis (CHB) for teaching sessions, may be for short term period to impart quality education in interdisciplinary subjects. It is also be made applicable retrospectively, to those guest faculty who are already engaged in the teaching sessions at Dr. PDNI, Amravati.

These rules are set-forth to define and regulate the procedure to appoint guest faculty, their wages, code of conduct, disciplinary procedures, and other aspects of temporary services.

- **Dr. PDNI:** It shall mean the Dr. Panjabrao Deshmukh Nursing Institute, Amravati-444 603 run under Shri Shivaji Education Society, Amravati.
- **Appointing Authority:** It shall mean and include the appointing authority authorized by the President, Shri Shivaji Education Society, Amravati or / his nominee with the powers to make temporary appointments of guest faculty at Dr. PDNI, Amravati.
- **Guest faculty:** It shall mean the discipline specific industry professional hired on temporary contractual basis to teach interdisciplinary subjects on CHB at Dr. PDNI, Amravati. The guest faculty who visits the institution according to the curricular schedule.
- **Interdisciplinary subjects:** It shall mean the specialized theory / practical subjects other than the nursing core subjects / courses prescribed by MUHS Nashik, that requires specialized expertise to teach the nursing students. It includes English, Sociology, Statistics, Microbiology, Biochemistry, etc.
- **Appointment order:** It shall refer to a document issued to the guest faculty based on his/her educational credentials and other eligibility criteria to teach interdisciplinary subjects on CHB among nursing students of Dr. PDNI, Amravati.
- **Terms of contractual period:** It shall mean and include the fixed duration specifically mentioned in the appointment order i.e., 6 months /or 1 year, not extending on any terms, and such order stands repealed automatically after its validity. The guest faculty holds no right to claim the continuation of service, or shall not consider the appointment order as a guarantee / assurance of any kind from the employer to have the continuation of service at Dr. PDNI, Amravati.
- **Remuneration:** It shall refer to a wage / consolidated amount paid to the guest faculty against the teaching sessions on CHB. According to the minutes of LMC meeting dated 15.04.2024, the remuneration to guest faculty shall be Rs. 650/- per hour.
- **Duties and responsibilities:** It shall mean the job responsibilities of a guest faculty regarding teaching learning activities on allotted interdisciplinary subject. It includes;

conducting interactive lecture sessions, skill lab activities, question paper setting, evaluation of answer scripts (mid-term/pre-final exams), and preparation of IA marks.



Eligibility criteria for the guest faculty

- The candidate must have post graduate degree /or above qualification in the discipline specific subject with good academic track record.
- The candidate must have a minimum of 3 years of teaching experience in the specialized subject on which he/she holds the degree.
- The candidate must have 3 publications in the UGC-CARE list indexed journals.
- The age limit not exceeding 65 years.

Rules / instructions to the guest faculty

- The guest faculty must submit the attested copies of educational documents, photographs, Aadhar card, PAN card etc. to the Member Secretary, Academic Council, Dr. PDNI, Amravati.
- The guest faculty shall attend two 'Academic Council' meeting convened by the institution to discuss the academics and other related agendas.
- As per decision of Academic Council, Dr. PDNI, there shall be a subject teacher for every theory subject to handle the day-to-day academics. Hence, the guest faculty should coordinate with the respective subject teacher for smooth academic governance.
- The calendar of events / course plan of nursing curriculum comprises many components including theory block as well as clinical block. Hence, the guest faculty should visit during the period of theory block and complete the allotted teaching hours. If not, the institution may seek alternative arrangements.
- As per institutional policies, the weekly time table shall be prepared on every Saturday. Hence, the guest faculty shall coordinate with the subject teacher, at least 2 days prior to fix the date & time of teaching sessions, so that the same shall be communicated to the students well in advance.
- Adhere to the time table. However, after scheduling such time table, if the guest faculty wish to cancel the schedule due to inevitable circumstances, the same shall be communicated to subject teacher at the earliest to make alternative arrangements. Not to cancel the scheduled classes on eleventh-hour, as it may cause inconvenient for the institution.
- Be punctual to the time table. The guest faculty shall mark the attendance of students prior to commencement of every teaching learning session. However, at the end, he/she should clearly record the date, duration and topic covered. The attendance register must reflect exact / actual teaching hours conducted, and not the prescribed hour mentioned in the time table.



- Some topics of the syllabus like project, seminar, assignment etc. is given to the students for internal evaluation. Hence, the guest faculty requested to coordinate with the teacher, and exclude / avoid such topics as it may be replica of the teaching pedagogy.
- The institution has made available necessary ICT tools / AV aids for effective teaching learning sessions. Consult respective subject teacher to use such teaching aids.
- No guest faculty is allowed to dictate the structured content / text notes / or any other manuscripts during their allotted class hours. Instead, such notes can be handed over to subject teacher for further action.
- If the guest faculty wish to conduct a class test, he/she can hand over the question paper to the subject teacher to do the same.
- Set question paper for internal exams (i.e., one for mid-term exam and the other for pre-final exam) and handover to the subject teacher either in printed form or handwritten for further action.
- Valuation of mid-term exam & pre-final exam answer scripts compulsory. Consult the subject teacher and value the papers within 7 days from the date of internal examination held.
- Allotment of hours to the guest faculty shall be decided by the head of the institution. The guest faculty holds no right to claim regarding no. of teaching sessions.
- The same subject may be allotted to two or more guest faculty according to the convenient of the institution.
- As per guidelines of apex bodies, the guest faculty shall be expected to conduct teaching learning sessions in English language.
- The institution carry out performance appraisal among guest faculty using several parameters including student feedback mechanism. If, anyone found unsatisfactory or incompetent, such guest faculty may be terminated from the institution.
- Any act of misconduct shall be dealt as per law.
- At the end of completion of syllabus / allotted hours, the guest faculty requested to submit a 'Report' to the Member Secretary, Academic Council, Dr. PDNI Amravati.

These rules shall come into force with effect from 01.08.2025.

Matters not covered in the above rules and regulations, are left to the discretion of Head of the institution, and his decision shall be a final.

Date: 05.08.2025

Place: Amravati

V.P.
05/08/25

(Dr. Veda Vivek)

Principal, Dr. PDNI Amravati

Dr. Panjabrao Deshmukh
Nursing Institute, Amravati